

MINUTES OF THE METROPOLITAN SEWERAGE DISTRICT BOARD

MR. JOHNSON & MR. HENDON AUTHORIZED TO ISSUE WORK ORDERS ON THE CONTRACTORS.
FIRST TEN REQUISITIONS FOR PAYING OBLIGATIONS ASSUMED BEFORE BOND SALE PRESENTED.
LAMBETH & LOVING DOING PREPARATORY WORK TO START CONSTRUCTION IN JANUARY OR FEBRUARY.

A special meeting of the Metropolitan Sewerage District Board was held in the Board Room 501, City Building, Asheville, North Carolina, at 2:00 p. m. on Monday, November 1, 1965.

Chairman Peterson called the meeting to order and Mrs. Swicegood, Secretary, called the roll with the following members present: Mr. Peterson, Mrs. Swicegood, Mr. Garrison, Mr. Dawson, Mr. Adams, Mr. Baker, Mr. Tandy, and Mr. Williams.

The members having received copies of the minutes of the previous meeting, Mr. Dawson moved and Mr. Williams seconded the motion that they be approved as recorded. This motion was carried unanimously.

Mr. Johnson, Engineer-Manager, in his communications and progress report presented the first ten requisitions for paying some of the obligations assumed before the sale of bonds, which included payments to the City and County, the Town of Biltmore Forest, Town of Black Mountain, Town of Weaverville, and the Woodfin Sanitary Water & Sewer District for funds advanced from January, 1962 to October 1, 1965.

He commented on the trip to New York for the signing of bonds and stated that we are very pleased that \$7,100,000 has been re-invested in treasury notes at interest rates from 3.8 per cent to 4½ per cent which will average just under 4 per cent on the money which we are paying 3.78.

Mr. Johnson stated that the Board should authorize Mr. Hendon and himself to issue work orders on the contractors and they should issue a work order on Mr. Hendon to proceed with design of the remainder of the plant as he only has permission to design the main plant and sewers. The work order on the contractors should be dated as of today and will fix the completion date at November 1, 1967. Mr. Adams moved that they be authorized and Mr. Tandy seconded this motion.

Mr. Hendon gave a brief report in which he stated grading is under way and everything is progressing well and that he believes the main plant can be put in useful service ninety days ahead of contract schedule. He stated Lambeth and Loving are doing preparatory work and will start construction in January or February.

Mr. Hendon, Consulting Engineer, Mr. T. H. Edwards, Jr., Project Manager, and Mr. J. C. George, Construction Supervisor, were present for the meeting.

There being no further business, the meeting adjourned at 2:40 p. m. and the members went on an inspection trip to the plant site.

November 1, 1965

Lenora H. Swicegood
Secretary

MINUTES OF THE METROPOLITAN SEWERAGE DISTRICT BOARD

FUNDS NOT AVAILABLE TO TAKE OVER GERBER SCREENING PLANT.
RESOLUTION PASSED AUTHORIZING \$15,000 BE DEPOSITED IN REVOLVING FUND.
PETTY CASH ACCOUNT OF \$100 AUTHORIZED.
FUTURE INSURANCE THROUGH ASHEVILLE INSURANCE EXCHANGE AUTHORIZED.
MR. HENRY L. BAKER ELECTED ASSISTANT SECRETARY.
COMPENSATION FOR SECRETARY & INSURANCE PROBLEM FOR OFFICE EMPLOYEES REFERRED TO EXECUTIVE COMMITTEE

The regular meeting of the Metropolitan Sewerage District Board was held in the Board Room 501, City Building, Asheville, North Carolina, at 2:00 p. m. on Tuesday, November 16, 1965.

Chairman Peterson called the meeting to order and Mrs. Swicegood, Secretary, called the roll with the following members present: Mr. Peterson, Mr. Garrison, Mrs. Swicegood, Mr. Dawson, Mr. Baker, Mr. Reagan, Mr. Tandy, and Mr. Williams.

The members having received copies of the minutes of the previous meeting, Mr. Dawson moved and Mr. Williams seconded the motion that they be approved as recorded. This motion was carried unanimously.

Mr. Johnson, Engineer-Manager, in his communications report read a letter and an estimate of cost, \$5,698.00, from Woodfin Sanitary Water & Sewer District requesting a construction of a 6" water line from their existing main to the plant site. He stated the District is obligated to do this and that arrangements had been made with the Woodfin District.

He also commented on a letter from the Trustee in which they still recommend a Nationally known auditing firm for the Metropolitan Sewerage District. Mr. Johnson stated he is now negotiating with a firm whose home office is in Greensboro with an office in Charlotte. He thinks they will be in Asheville within the next day or two to discuss this problem with us.

Mr. Johnson read a letter from Mr. Coke Candler requesting the Metropolitan Sewerage District take over the operation of the Gerber Screening Plant. He stated that it is a policy for the Board and since we have no revenue that he would recommend that we inform Mr. Candler we have no money with which to take this over. Mr. Redmond concurred in this recommendation and stated there are no funds specified in the Bond Resolution for this purpose. After considerable discussion in which it was pointed out that the Metropolitan Sewerage District has no responsibility to assume an obligation such as this until a sewer service charge is levied, Mr. Dawson moved and Mr. Tandy seconded the motion that Mr. Candler be notified that we have no funds available at this time to assume this obligation and we will re-consider the matter when the sewer service charge is imposed. The roll call vote was unanimous.

Mr. Johnson then asked that action be taken on the following items:

1. Resolution authorizing \$15,000 be deposited in Revolving Fund.

Mr. Redmond, Attorney, presented the following resolution which was read and introduced as follows:

Mr. Dawson introduced the following resolution which was read:

WHEREAS, pursuant to the provisions of Section 406 of the Resolution adopted by the District Board on September 25th, 1964, as amended on September 3rd, 1965, the Trustee is required to pay from the construction fund to the District upon its requisitions therefor, signed by the Chairman and Secretary at one time or from time to time a sum, or sums, aggregating not more than \$25,000.00, exclusive of reimbursements authorized in said Section, such sum or sums and such reimbursements to be used by the District as a revolving fund for the payment of items of cost referred to in Section 403 of said resolution which cannot conveniently be paid as otherwise provided in said Article IV of said Resolution; and

WHEREAS the District desires to have paid to it, initially, as such revolving fund the sum of \$15,000.00.

NOW, THEREFORE, BE IT RESOLVED, that the Chairman and Secretary supply the Trustee with the required requisition for the sum of \$15,000.00 initially to be withdrawn and paid from the Construction Fund to the District as a Revolving Fund for the payment of items of cost referred to in Section 403 of Article IV of the resolution adopted by the District Board on September 25th, 1964, as amended on September 3rd, 1965.

Upon motion of Mr. Dawson seconded by Mr. Garrison, the resolution hereinabove set forth was passed by the following vote:

Ayes: Mr. Peterson, Mr. Garrison, Mrs. Swicegood, Mr. Dawson, Mr. Baker, Mr. Reagan, Mr. Tandy, Mr. Williams.

Noes: None.

2. Resolution authorizing \$100 in petty cash account.

Mr. Dawson moved that we have a petty cash account not to exceed \$100 with the understanding that proper protection would be provided and the box put safely away at night. Mr. Williams seconded this motion and it was carried unanimously.

3. Resolution authorizing the management to secure fidelity bond and future insurance through the Asheville Insurance Exchange.

Mr. Tandy moved and Mr. Baker seconded the motion that any insurance we take to take through the Asheville Insurance Exchange rather than a private agent. This motion was carried unanimously.

4. Resolution appointing assistant secretary.

Mr. Peterson nominated Mr. Baker as assistant secretary and Mr. Williams seconded. There being no other nominations the roll call vote was unanimous.

5. Mr. Johnson asked the Board to consider compensation for the secretary in performing the task of signing requisitions and checks which will require some time. Also to consider the problem of three others on the City payroll concerning insurance. Mr. Peterson suggested appointing a committee and referred the matter to the executive committee consisting of Mr. Garrison, Mrs. Swicegood, and Mr. Dawson along with Mr. Johnson.

Mr. Jowers, Consulting Engineer with Harry Hendon and Associates, was present and commenting on the progress of the plant stated that ground clearing is almost completed and that everything is satisfactory. He also stated the design of the Weaverville plant is being worked on.

There being no further business, the meeting adjourned at 3:45 p. m.

November 16, 1965

Lewis H. Swicegood
Secretary