

BOARD OF THE METROPOLITAN SEWERAGE DISTRICT
December 16, 2020

1. Call to Order and Roll Call:

The regular monthly meeting of the Metropolitan Sewerage District Board was held on Wednesday, December 16, 2020 at 2 PM. Due to the Covid-19 virus, Board Members and some staff attended the meeting remotely, using the “Go To Meeting” software application. Attendance was available via web access or telephone. Members of the public were able to access the meeting as well. Chairman VeHaun presided with the following members present via internet or telephone access: Bryson, Franklin, Kelly, Lapsley, Manheimer, Pelly, Pennington, Pressley, Valois, Watts, Whitesides and Wisler. Ashley was absent.

Others present via internet or telephone access were William Clarke, General Counsel; Daniel T. Gougherty from Cherry Bekaert; Tom Hartye, Ed Bradford, Scott Powell, and Pam Nolan, MSD.

2. Inquiry as to Conflict of Interest:

Mr. VeHaun asked if there were any conflicts of interest with the agenda items. No conflicts were reported.

3. Approval of Minutes of the November 18, 2020 Board Meeting:

Mr. VeHaun asked if there were any changes to the Minutes of the November 18, 2020 Board Meeting. Mr. Whitesides moved for approval of the minutes as presented. Mr. Pressley seconded the motion. Roll call vote was as follows: 13 ayes, 0 nays.

4. Discussion and Adjustment of Agenda:

None.

5. Introduction of Guests:

Mr. VeHaun welcomed Daniel Gougherty from Cherry Bekaert.

6. Informal Discussion and Public Comment:

None.

7. Report of General Manager:

Mr. Hartye reported that Daniel T. Gougherty from Cherry Bekaert, the District’s Auditor, is present to give a report on the Fiscal Year 2020 Audit. The full Comprehensive Annual Financial Report for FY 2020, which includes the Auditors report, can be accessed with the following link: <http://www.msdbc.org/documents/financial/cafr/FY2020Pre.pdf>. Mr. Powell will review the document as a part of the Consolidated Motion Agenda. Mr. Gougherty reported that the audit was performed under generally accepted auditing standards which are to provide reasonable assurance that financial statements are free from material misstatement and fairly presented in accordance with generally accepted accounting principles. This is also done to express an opinion on financial

statements. In addition to the generally accepted auditing standards, they also completed the audit in accordance with Government Auditing Standards. Required Communications include any policy changes, estimates or journal entries that they may have had. What was issued this year is called an unmodified opinion or a “clean audit report” which is the best opinion they can provide. There were also no material weaknesses or significant deficiencies in internal control items or audit adjustments. Regarding required communications, there were two new pronouncements that were implemented by the District this year. The GASB 87 regarding Leases requires all leases be reported as capital leases and reported on balance sheet. It was determined that there were no material leases to the District that needed to be reported. GASB 93 deals with Derivative Termination events. There was a change from LIBOR to SIFMA but there was no change on the actual financial statements themselves. Significant estimates include the useful life of capital assets, allowance for depreciation on customer receivables, the valuation of interest rate swap liability, pension, and post retirement obligations. There were no difficulties or audit adjustments. Mr. Gougherty reported that a big part of the audit is looking at internal controls and explained what measures were used. All journal entries that were reported were for a proper business purpose and were properly approved. Information Technology Controls were looked at with a high level of what controls were in place with IT and compared them to industry standards making sure that the policies and procedures that are in place are adequate based on industry standards, making sure that everyone is vigilant and making sure that no one is clicking on an email that could put the District at risk. Significant Audit Areas include Receivables and Revenues, Accounts Payable and Expenditures, Payroll, and Investments. Mr. Gougherty presented graphs showing financial highlights. The first graph shows the trend in Capital Assets over the past 10 years. The Districts capital assets continue to increase every year. He stated this shows that the District continues to invest in the system and continues to make improvements. The second graph shows a 10-year trend of the Long-Term Bond Obligations which the District has been paying down as it invests in Capital Assets. The third graph is the Net Position. This shows assets and deferred inflows over liabilities and deferred outflows. The fourth graph shows Operating Results which include Operating Revenues, Expenses and Income over the last 10 years. Operating Revenues have been relatively flat over the last few years. In summary, there are clean opinions for both financial statements and yellow book reports and there were no journal entries for the District. He stated that the District has good internal controls and full cooperation with management. He thanked Tom Hartye, Scott Powell, and Cheryl Rice for all their work in getting this audit completed. There were no questions.

Mr. Hartye reported that attached is a letter to the Governor regarding the distribution of the vaccine for wastewater system operators. He received return communication and as hoped, the outside employees who are in the thick of this, both with sewage and those in close working quarters, will be included in Phase 2. The rest who are in a critical industry, but those not in a critical position, will be included in Phase 3. He stated this seems logical and he is thankful.

Mr. Hartye reported that attached is a letter from Scott Shuford of Wildwood Park in Weaverville. Much thanks to R.L. Haynes, Doug Dockery, Billy Cantrell, Boyce Lunsford, Mitchell Nash, and Elias Solorio.

Mr. Hartye reported that the next regular Board Meeting will be held on January 20, 2021 at 2pm. The next Right of Way Committee Meeting will be held on January 27, 2021 at 9am.

8. Consolidated Motion Agenda:

a. Consideration of Annual Meeting Dates - 2021:

Mr. Hartye reported that attached are the annual meeting dates for the regular Board Meetings.

b. Consideration of Budget Calendar – FY 2021:

Mr. Hartye reported that attached is the Budget Calendar. This calendar lays out the Committee Meetings that are typically held as part of the Budget process.

c. Consideration of Developer Constructed Sewer Systems – 705 Bee Tree Road; White Oak Grove:

Mr. Hartye reported that the 705 Bee Tree Road project included extending approximately 494 linear feet of 8-inch public gravity sewer to serve 11 residential units.

Mr. Hartye reported that the White Oak Grove project is located off of Clayton Avenue in the City of Asheville and included rehabilitating approximately 97 linear feet of 8-inch public gravity sewer and extending 1,068 linear feet of 8-inch public gravity sewer to serve 113 apartment units.

Staff recommends acceptance of the aforementioned developer constructed sewer systems. All MSD requirements have been met.

d. Consideration of Purchase of 2021 Truck Chassis – Fleet Replacement:

Mr. Hartye reported that the District's policy is to annually evaluate the condition of fleet vehicles and purchase replacements when the estimated cost of repair and maintenance will exceed the cost of a new vehicle. At the March 19, 2020 Equipment Replacement Committee meeting, the members recommended the purchase of one (1) new truck chassis to replace the existing tanker truck chassis which was purchased in 2006 with a current odometer reading of 407,500 miles. The new vehicle will have significant safety upgrades. Three bid packages were received and opened on November 5, 2020. Freightliner was the lowest responsive, responsible bidder to the MSD specifications with a bid amount of \$98,163.00. \$125,000.00 was budgeted for this item in the FY2021 Fleet Replacement Fund. Staff recommends the bid be awarded to Freightliner in the amount of \$98,163.00.00, subject to review and approval by District Counsel.

e. Consideration of Comprehensive Annual Financial Report – Fiscal Year Ended June 30, 2020:

Mr. Powell reported that Page 78 represents a highlight of the years' activities. Domestic and Industrial revenues were slightly below budgeted expectations as a direct result of COVID. Facility and Tap Fees are above budgeted expectations. This is due to the District receiving \$2.5 Million from 8 developers throughout the year. Interest income was below budgeted expectations due to COVID impact on short term interest rates. The District typically achieves a 96% Budget to Actual Ratio on O&M expenditures. This year the District achieved a 91% Budget to Actual Ratio. This was due to deferred utility cost at \$307,000.00 as well as a favorable self-health insurance year due to COVID. Capital Project expenditures are at approximately 79% of budget. This was due to COVID impact on construction as well as the Christian Creek Interceptor Project being delayed due to issues with the Norfolk Southern easement. Bond principal and interest actually spent was less than budgeted expectations. This is due to continued interest rate swap savings. There were no questions.

f. Cash Commitment Investment Report – Month ended October, 2020:

Mr. Powell reported that Page 41 presents the makeup of the District's Investment Portfolio. There has been no significant change in the makeup of the portfolio from the prior month. Page 42 presents the MSD Investment Manager's report as of the month of October. The weighted average maturity of the investment portfolio is 39 days and the yield to maturity is 0.06%. Page 43 presents the District's Analysis of Cash Receipts. Domestic and Industrial Revenue User Fees are considered reasonable taking into consideration the timing of cash receipts as well as historical trends. Facility and Tap Fees are above budgeted expectations due to receiving revenue from various developers. Page 44 presents the District's Analysis of Expenditures. O&M, Debt Service and Capital Project Expenditures are considered reasonable based on historical trends and timing of cash expenditures. Page 45 presents the MSD Variable Debt Service Report for the month of October. The 2008A Series Bond is performing better than budgeted expectations. As of the end of October both issues have saved the District rate payers approximately \$6.5 million in debt service since April 2008.

With no further discussion, Mr. VeHaun called for a motion to approve the Consolidated Motion Agenda. Mr. Watts moved; Mr. Kelly seconded the motion. Roll call vote was as follows: 13 ayes, 0 nays.

9. Old Business:

None.

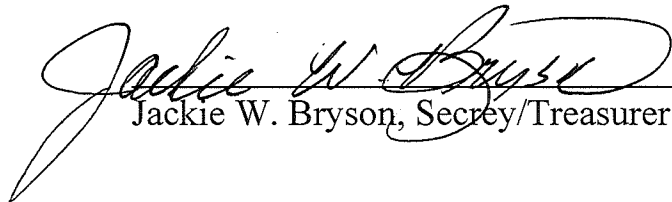
10. New Business:

None.

Minutes
December 16, 2020
Page Five

11. Adjournment:

With no further business, Mr. VeHaun called for adjournment at 2:30 pm.


Jackie W. Bryson, Secrey/Treasurer

MSD

Regular Board Meeting

Metropolitan Sewerage District
of Buncombe County, NC

AGENDA FOR 12/16/2020

✓	Agenda Item	Presenter	Time	
	Call to Order and Roll Call	VeHaun	2:00	
	01. Inquiry as to Conflict of Interest	VeHaun	2:05	
	02. Approval of Minutes of the November 18, 2020 Board Meeting	VeHaun	2:10	
	03. Discussion and Adjustment of Agenda	VeHaun	2:15	
	04. Introduction of Guests	VeHaun	2:20	
	05. Informal Discussion and Public Comment	VeHaun	2:25	
	06. Report of General Manager	Hartye	2:30	
	07. Consolidated Motion Agenda	Hartye	2:40	
	a. Consideration of Annual Meeting Dates – 2021	Hartye		
	b. Consideration of Budget Calendar – FY 2021	Hartye		
	c. Consideration of Developer Constructed Sewer Systems – 705 Bee Tree Road; White Oak Grove	Hartye		
	d. Consideration of Purchase of 2021 Truck Chassis	Hartye		
	e. Consideration of Comprehensive Annual Financial Report – Fiscal Year Ended June 30, 2020	Powell		
	f. Cash Commitment/Investment Report-Month ended October, 2020	Powell		
	08. Old Business:	VeHaun	3:00	
	09. New Business:	VeHaun	3:05	
	10. Adjournment: (Next Meeting 1/20/21)	VeHaun	3:10	
	STATUS REPORTS			

BOARD OF THE METROPOLITAN SEWERAGE DISTRICT
November 18, 2020

1. Call to Order and Roll Call:

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Others present via internet or telephone access were William Clarke, General Counsel; Tom Hartye, Ed Bradford, Scott Powell, Roger Edwards, Wesley Banner and Pam Nolan, MSD.

2. Inquiry as to Conflict of Interest:

Mr. VeHaun asked if there were any conflicts of interest with the agenda items. No conflicts were reported.

3. Approval of Minutes of the October 21, 2020 Board Meeting:

Mr. VeHaun asked if there were any changes to the Minutes of the October 21, 2020 Board Meeting. Mr. Kelly moved for approval of the minutes as presented. Mr. Pelly seconded the motion. Roll call vote was as follows: 13 ayes, 0 nays.

4. Discussion and Adjustment of Agenda:

None.

5. Introduction of Guests:

None.

6. Informal Discussion and Public Comment:

None.

7. Report of General Manager:

Mr. Hartye reported that just after 3:00 pm on Tuesday, November 10th, a storage building on the MSD campus caught fire. This building is located up the hill and a fair distance from the plant proper and was used for storage of MSD equipment such as pumps, trailers, tractors, spare RBC’s etc. as well as new equipment for the HRPT plant upgrade that is currently underway and has been going on for a couple of years. It does not house any personnel and was not occupied when the fire started so thankfully nobody was hurt. Mr. Hartye presented some photographs of the building damage. He reported that he would like to thank all the agencies That responded. There were 39 Agencies representing 5 counties that showed up to this fire. They were lined up and down the hill to bring water to fight the fire. The Fire

Marshall and the SBI completed their investigation and determined there was no arson involved. The insurance company has cordoned off the identified “hot spot” for investigation. Staff is assembling a full list of equipment and ordering critical items for emergency response. MSD’s insurance stipulates \$8.5 Million for building and contents with other monies available under the overall policy. MSD expects that our insurance, which is NC League of Municipalities, will do a “pay and chase”. Mr. Hartye presented more photographs showing the actual “hot spot” and damage. He explained that a painting subcontractor to the general contractor was storing epoxy paint used for concrete that is submerged under water. He was warming up this paint under a blanket with a space heater and was not authorized to do so. They have their materials in that building but are not allowed to do anything except retrieve those materials. Mr. Hartye also pointed out that the black smoke coming from the fire was the spare RBC’s burning. The investigation is ongoing, and no further details are known at this time. MSD will be coming to the Board with the larger items to be replaced and with insurance items much the same as we do with FEMA accounts. Mr. Valois stated that the buildings basically look like tin warehouses and asked if there were any kind of early warning systems or suppression systems in these buildings or are they just storage buildings with no air conditioning or anything. Mr. Hartye stated that is correct, that this was a building that was re-purposed from the lime stabilization process that was decommissioned a while back. The building has large garage doors and MSD stores equipment in there to keep it out of the rain and sun. Mr. Valois stated that it seemed like an extremely large building and he didn’t see any fire walls or anything to segregate it. Mr. Hartye stated it was an open storage facility and there are large vehicles that go in there such as backhoes. Mr. Valois asked if they would be apprised later regarding the Fire Marshall’s final report. Mr. Hartye stated yes, along with insurance information as well. Mr. Hartye stated that the Fire Marshall and SBI came in and investigated it for arson. They sat on it for probably 4 days and did a thorough investigation. They determined that arson was not involved. Mr. Valois stated that Mr. Hartye said the FBI, but it was probably the ATF. Mr. Hartye stated that he said the SBI (State Bureau of Investigation), and they were there as soon as the fire started, within a half of an hour.

Mr. Hartye reported on the COVID-19 Financial Impacts. As this Board is aware, MSD had no rate increase this last fiscal year, along with a freeze on annual salary increases. In addition, we adjusted projected revenues downward with anticipation of effects from the pandemic. The first quarter report for this year shows MSD very close to those budgeted expectations. We have moved just one rehabilitation project back approximately 6 months, otherwise both operations and capital projects have remained on track. Scott Powell will go over the quarterly detail in his report.

Mr. Hartye reported that attached is an e-mail of appreciation for Kevin Devlin.

Mr. Hartye reported that attached is a general brochure of our System Performance Annual Report (SPAR) as required by NCDEQ. The full report can be found with the following link: <http://www.msdbc.org/documents/SPAR2020.pdf>.

Mr. Hartye reported that the next regular Board Meeting will be held on December 16th at 2pm. The November Right of Way Committee Meeting has been

cancelled. The next Right of Way Committee Meeting will be held on January 27th at 9am.

8. Report of Committees:

a. Right of Way Committee – October 28, 2020

Mr. Kelly reported that the Right of Way Committee met on October 28, 2020 and made routine recommendations which are included in this Board package.

9. Consolidated Motion Agenda:

a. Consideration of Condemnation – Northwest Avenue @ No. 215 – Sorto:

Mr. Hartye reported that the Right of Way Committee recommends authority to obtain appraisal and proceed with condemnation, if necessary.

b. Consideration of Compensation Budgets – Aurora Drive; Highland Farm Road; Le An Hurst Road; Mountain View Road @ Maxwell Road; Northwest Avenue @ No. 215; South Main Street @ Reems Creek Road:

Mr. Hartye reported that the Right of Way Committee recommends approval of these compensation budgets.

c. Consideration of Procurement of New 2021 Dump Truck – Fleet Replacement:

Mr. Hartye reported that at the March 19, 2020 Equipment Replacement Committee meeting, the members recommended the purchase of one (1) new dump truck replacement. Funds for this purchase were included in the 2020-2021 Budget. Pursuant to NC Purchasing Statutes and MSD procedures, bids for the dump truck were emailed to five truck dealerships and an advertisement was placed on the MSD web site. Four bid packages were received and opened on October 20, 2020. Freightliner was the lowest responsive, responsible bidder to the MSD specifications with a bid amount of \$135,512.00. \$145,000.00 was budgeted for this item in the 20-21 Fleet Replacement Fund. Staff recommends the bid be awarded to Freightliner in the amount of \$135,512.00, subject to review and approval by District Counsel. Mr. Valois asked if MSD used a Fleet Management software to make a determination of when to replace equipment that shows the number of hours used, cost, or to what extent repair costs have gotten to, and what is the criteria used to make these determinations. Mr. Hartye reported that the Equipment Review Committee, which includes the Fleet Manager, all of the Division Directors and the Purchasing Coordinator, review the amount of miles, hours, and all of the other information, and determine if it warrants being replaced. Mr. Valois stated that he was just curious if they had software that they used as well, in order to help with the decision. Mr. Hartye stated that they monitor the hours, we don't have that many trucks so they can go over the details of each one. If this were an organization where we had to do 200 trucks at a time that would be different. The Fleet Manager prepares the detailed information and then the Committee reviews it.

d. First Quarter Budget to Actual Review – FY21:

Mr. Powell reported that Page 29 presents the District's First Quarter Budget to Actual Revenue and Expenditure Report. Domestic User Fees and Industrial User Fees are at budgeted expectations taking COVID into consideration. Facility and Tap Fees are above budgeted expectations due to receiving revenue from various developers throughout the first quarter. Interest and miscellaneous income are below budgeted expectations due to actual short-term interest rates being lower than anticipated at the beginning of the fiscal year. O&M expenditures are at 30.8% of budget. They include encumbered amounts which has elevated the budget to actual above 25%. Bond principal and interest expenditures are reflected at 25%. This will aid the user to properly assess debt service commitments on a budgetary perspective. Actual amount spent as of the end of the first quarter is 1.7%. This is due to the timing of the District's debt service payments. Amounts budgeted for capital equipment and capital projects are rarely expended proportionately throughout the year. We believe that as of the end of the fiscal year we will be in line at 100% for these items.

e. Cash Commitment Investment Report – Month ended September, 2020:

Mr. Powell reported that Page 32 presents the makeup of the District's Investment Portfolio. There has been no significant change in the makeup of the portfolio from the prior month. Page 33 presents the MSD Investment Manager's report as of the month of September. The weighted average maturity of the investment portfolio is 33 days and the yield to maturity is 0.14%. Page 36 presents the MSD Variable Debt Service Report for the month of October. The 2008A Series are performing at budgeted expectations. As of the end of October both issues have saved the District rate payers approximately \$6.5 million in debt service since April 2008.

With no further discussion, Mr. VeHaun called for a motion to approve the Consolidated Motion Agenda. Mr. Pelly moved; Mr. Kelly seconded the motion. Roll call vote was as follows: 13 ayes, 0 nays.

10. Old Business:

None.

11. New Business:

None.

12. Adjournment:

With no further business, Mr. VeHaun called for adjournment at 2:23 pm.



MEMORANDUM

TO: MSD Board
FROM: Thomas E. Hartye, P.E., General Manager
DATE: December 10, 2020
SUBJECT: Report from the General Manager

- Fiscal Year 2020 Audit

Daniel T. Gougherty from Cherry Bakaert, the Districts' Auditor, will give a report on the Fiscal Year 2020 Audit. The full Comprehensive Annual Financial Report for FY 2020, which includes the Auditor's report can be accessed with the following link:
<http://www.msdbc.org/documents/financial/cafr/FY2020Pre.pdf>

Scott Powell will go over the document as a part of the Consolidated motion agenda.

- Letter to Governor regarding vaccine

Attached is a letter to the Governor regarding the distribution of the vaccine for wastewater system operators. I typically share with the Board any correspondence with the Governor's office or Legislature.

- Kudos

Attached is a letter from Scott Shuford of Wildwood Park in Weaverville. Much thanks to R.L Haynes, Doug Dockery, Billy Cantrell, Boyce Lunsford, Mitchell Nash, and Elias Solorio.

- Board/Committee Meetings/Events

The next Regular Board Meeting will be held on January 20, 2021 at 2 pm. The next Right of Way Committee meeting will be held on January 27, 2020.



Metropolitan Sewerage District

OF BUNCOMBE COUNTY, NORTH CAROLINA

The Honorable Roy Asberry Cooper, III
Governor of North Carolina
1 East Edenton Street
Raleigh, North Carolina 27601

December 8, 2020

Subject: Request for inclusion of Essential Water Sector Employees in no lower than Phase 2 for COVID-19 Vaccine Prioritization

Dear Governor Cooper,

I am writing in support of the request from our water and wastewater professional associations for appropriate prioritization of essential, front-line water and wastewater professionals, when vaccines for COVID-19 become available to our State.

I represent the Metropolitan Sewerage District (MSD), a regional wastewater utility serving the Asheville Metro area, Buncombe County, and northern Henderson County. As you well know, our area is a medical services hub for the Western North Carolina region. We directly serve a population of approximately 175,000 people.

The men and women of our industry serve a critical role ensuring the safe, reliable delivery of potable water, and the environmentally responsible treatment of wastewater. The U.S. Department of Homeland Security, Cybersecurity & Infrastructure Security Agency and Executive Orders 124 and 142 recognized our industry as critical infrastructure. In the difficult calculus of COVID-19 vaccine distribution, we believe the men and women of our industry should continue to be considered critical personnel and ranked accordingly in vaccine distribution. We urge your office to update the pandemic prioritization framework guidance to reflect that reality and provide local officials with the freedom and flexibility to include critical wastewater sector employees, such as wastewater treatment plant operators and front line sewer response personnel, in at least Phase 2 distribution.

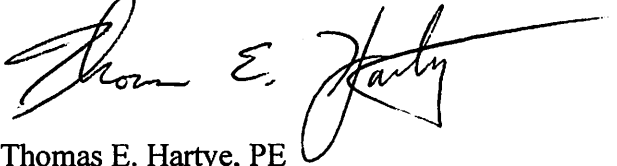
Our professional organizations, including the North Carolina Rural Water Association (NCRWA), the North Carolina Section of the American Water Works Association & The North Carolina Member Association of the Water Environment Federation (NC AWWA-WEA), the North Carolina Water Quality Association (NCWQA), the North Carolina Water Operators Association (NCWOA) and our emergency response arm, NC Water WARN, stand ready to facilitate the information dissemination necessary to make such a prioritization a reality, ensuring critical public

~Protecting Our Natural Resources~

and environmental health services remain unimpacted by protecting its workforce.

Thank you for your leadership and consideration of this request.

Sincerely,

A handwritten signature in black ink that reads "Thomas E. Hartye". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Thomas E. Hartye, PE
General Manager

CC: Dr. Mandy K. Cohen, MD, MPH, Secretary, NC Department of Health and Human Services
Michael A. Sprayberry, Director, North Carolina Emergency Management

32 Wildwood Park
Weaverville, NC 28787

November 11, 2020

Mr. Tom Hartye, General Manager
Metropolitan Sewerage District
2028 Riverside Dr.
Asheville, NC 28804

Dear Mr. Hartye:

I am writing to commend the MSD workers who installed riprap along the creek bordering my property to protect my sewer line crossing from severe erosion that had been occurring over several years. I was informed ahead of the work by a supervisor who explained the steps involved in the installation so I was fully prepared for the timeline and process. He allowed me to select between two trees to be removed for proper access to the project site.

On the days of the construction, the crew doing the work was equally informative. They carried out their duties with evident skill, total professionalism, and complete thoroughness. I am entirely confident that my sewer line is now fully protected from streambank erosion.

I have been slow to send this letter of thanks due to personal reasons involving the hospice care and passing of a family member. Now that that is behind me, I am happy to commend the work that was done on my property by such courteous, informative, and skillful gentlemen. I would greatly appreciate it if you would share my thanks with them.

Sincerely,

A handwritten signature in black ink, appearing to read "Scott Shuford". The signature is fluid and cursive, with the first name "Scott" being more prominent and the last name "Shuford" following in a similar style.

Scott Shuford

**METROPOLITAN SEWERAGE DISTRICT
ANNUAL MEETING DATES
2021**

BOARD MEETINGS – 2:00 PM

January 20

February 17

March 17

April 21

May 19

June 9

July 21

August 18

September 15

October 20

November 17

December 15

COMMITTEE MEETINGS - (See Budget Calendar)

Planning Committee - As needed by notice.

Right of Way Committee - 4th Wednesday of each month at 9 a.m. No meeting in December.

Personnel Committee - As needed by notice. (See Budget Calendar)

Finance Committee - As needed by notice (See Budget Calendar)

CIP Committee - Annual – (See Budget Calendar)

Metropolitan Sewerage District of Buncombe County

BOARD ACTION ITEM

Meeting Date: December 16, 2020

Submitted By: Thomas E. Hartye, PE., General Manager

Prepared By: W. Scott Powell, CLGFO Director of Finance

Subject: Adoption of Budget Calendar - FY2021-2022

Background

The District's budget process must satisfy requirements in the North Carolina General Statutes as well as the 1999 Amended and Restated Bond Order. NC statutes require an annual balanced budget ordinance based upon expected revenues, along with a budget message to be presented to the governing board no later than June 1. Thereafter, the budget must be adopted no earlier than 10 days after the budget is first presented to the Board and not later than July 1. The Bond Order calls for the budget to be adopted by the Board on or before June 15.

Discussion

The attached budget calendar is designed to allow for input by all stakeholders into a systematic and deliberate process. Time between committee and board meetings has been scheduled to prepare and distribute agenda items, including preparation time for any revisions requested to be presented at a subsequent meeting.

The Finance Committee meeting to discuss the proposed budget is scheduled for May 3rd with the expectation that fairly firm estimates on health and other insurance renewal care costs will be available by the middle of April.

This calendar is a guide and committee meetings may be added and/or rescheduled as necessary to accommodate the Preliminary Budget being presented on May 19 and the Final Budget being adopted on June 9.

Fiscal Impact

None.

Staff Recommendation

Approval of the proposed Budget Calendar.

Action Taken

Motion by:

to

Approve

Disapprove

Second by:

Table

Send to Committee

Other:

Follow-up required:

Person responsible:

Deadline:

Budget Calendar FY 2022

April						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

May						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

June						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

July						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

D A T E	T I M E	S U B J E C T
April 27	9:00 a.m.	Personnel Committee Meeting <ul style="list-style-type: none"> Cost of Living & Merit Pay Benefit Allocations
April 29	8:30 a.m.	CIP Committee Meeting <ul style="list-style-type: none"> Update of Ten-Year Capital Improvement Program Update Construction Program Financing 2021-2022 Construction Fund Budget
May 3	9:00 a.m.	Finance Committee Meeting <ul style="list-style-type: none"> Nine Month Revenue/Expenditure Report Self-Funded Medical & Dental Program Proposed FY2022 Construction Fund Budget Proposed FY2022 Operating Budget & Sewer Rates
May 19	2:00 p.m.	Board Meeting <ul style="list-style-type: none"> Preliminary FY2022 Budgets & Sewer Rates
June 9	2:00 p.m.	Board Meeting <ul style="list-style-type: none"> Public Hearing Adoption of FY2022 Budgets & Sewer Rates
July 1		Start of Fiscal Year 2021-2022

Metropolitan Sewerage District of Buncombe County

Board Action Item

BOARD MEETING DATE: December 16, 2020

SUBMITTED BY: Tom Hartye, P.E. - General Manager

REVIEWED BY: Ed Bradford, P.E. - Engineering Director

PREPARED BY: Kevin Johnson, P.E. - Planning and Development Manager

SUBJECT: Acceptance of Developer Constructed Sewer System for the 705 Bee Tree Road Sewer Extension, MSD Project No. 2018113

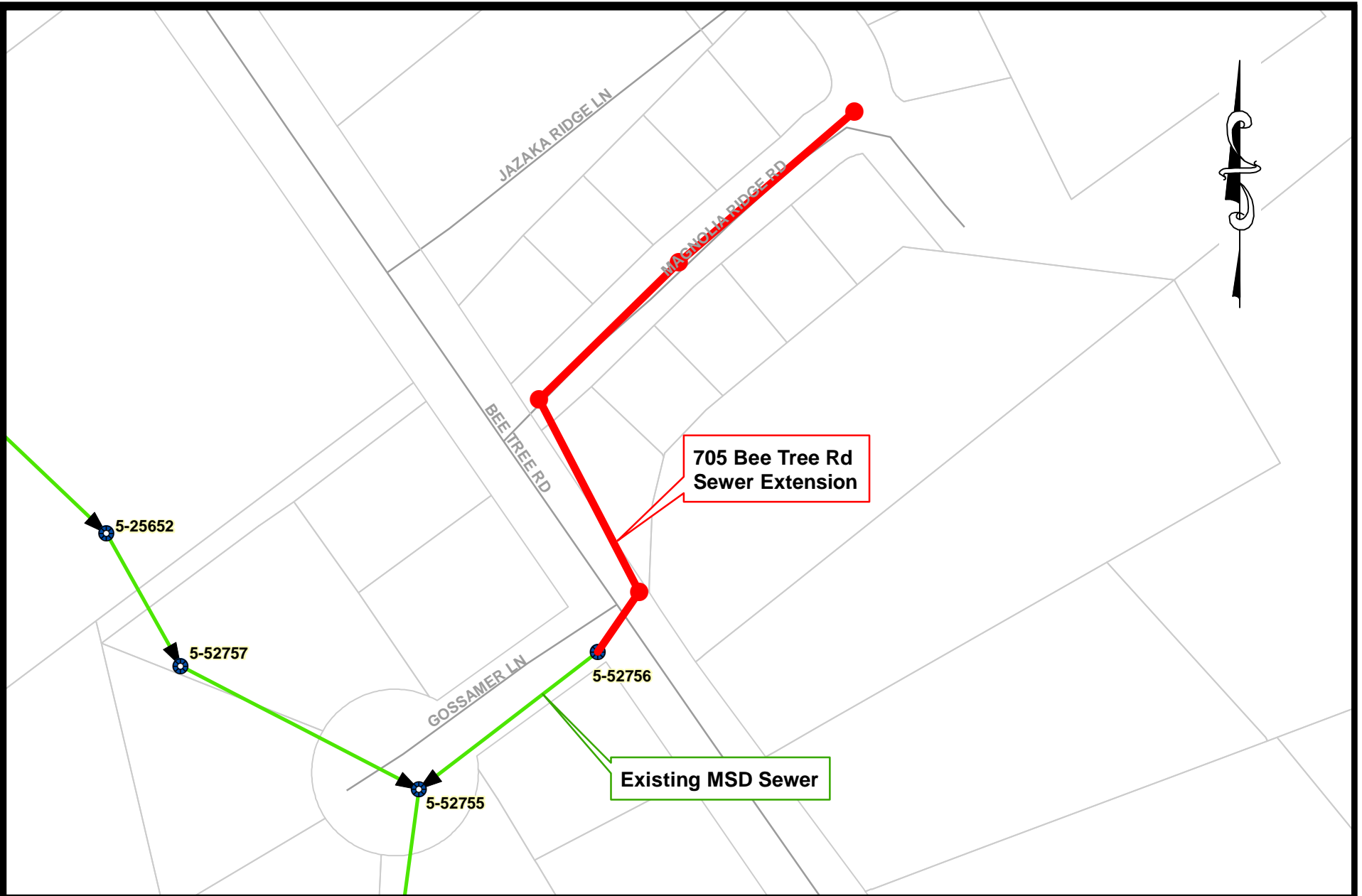
BACKGROUND: This project is located inside the District boundary off Bee Tree Road in Buncombe County. The developer of the project is Tim Swann of Hazel Creek Construction.

The project included extending approximately 494 linear feet of 8-inch public gravity sewer to serve the single-family residential development.

A wastewater allocation was issued in the amount of 3,300 GPD for the eleven (11) residential units for this project. The estimated cost of the sewer construction is \$56,264.92.

All MSD requirements have been met.

STAFF RECOMMENDATION: Staff recommends acceptance of this developer constructed sewer system.



MSD
Engineering Division

705 Bee Tree Rd Sewer Extension MSD Project # 2018113

Metropolitan Sewerage District of Buncombe County

12/01/2020

Metropolitan Sewerage District of Buncombe County

Board Action Item

BOARD MEETING DATE: December 16, 2020

SUBMITTED BY: Tom Hartye, P.E. - General Manager

REVIEWED BY: Ed Bradford, P.E. - Engineering Director

PREPARED BY: Kevin Johnson, P.E. - Planning and Development Manager

SUBJECT: Acceptance of Developer Constructed Sewer System for the White Oak Grove Sewer Extension, MSD Project No. 2017053

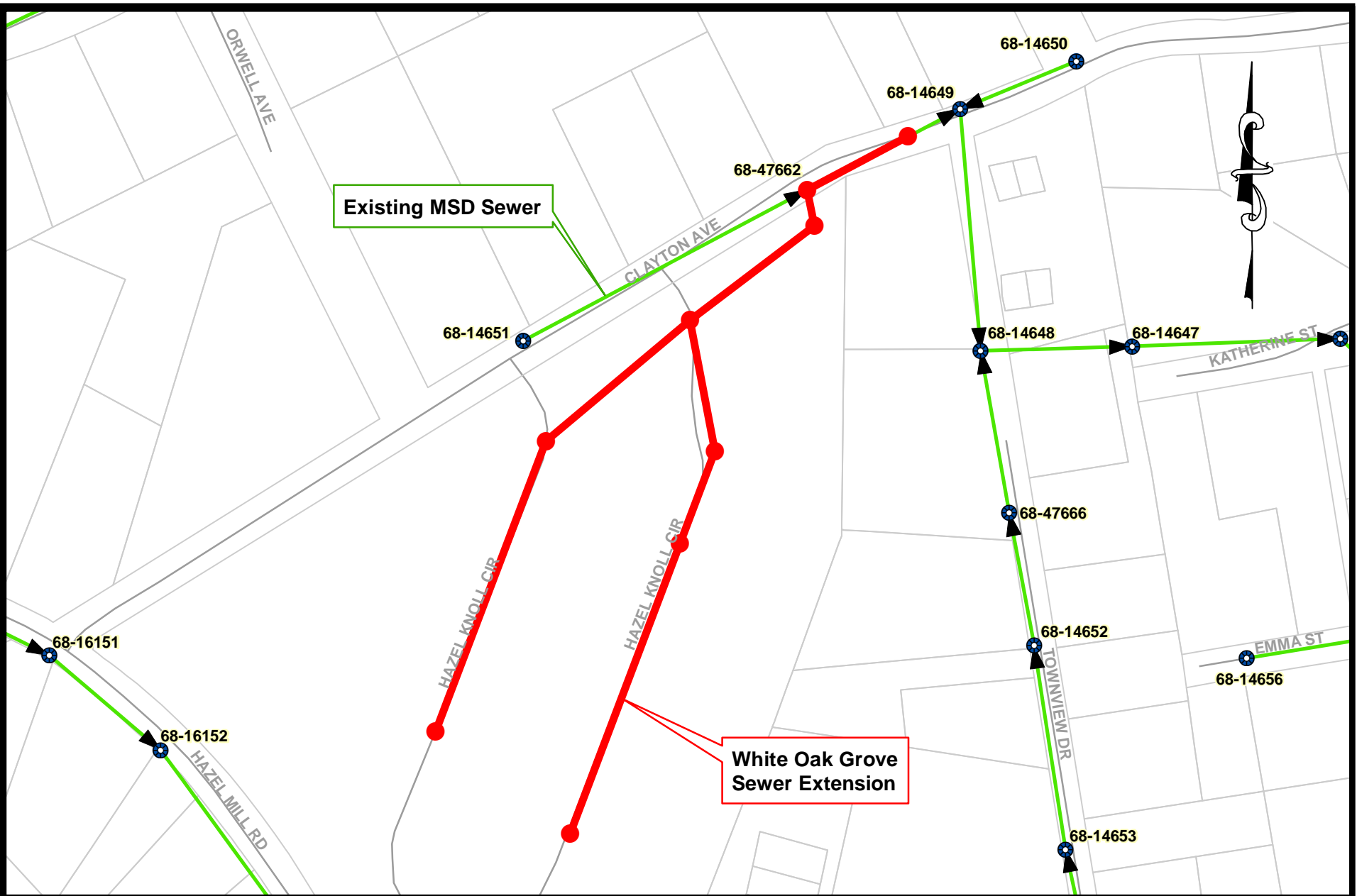
BACKGROUND: This project is located inside the District boundary off Clayton Avenue in the City of Asheville. The developer of the project is Harry Pilos of Delphi Development.

The project included rehabilitating approximately 97 linear feet of 8-inch public gravity sewer and extending 1,068 linear feet of 8-inch public gravity sewer for a total of 1,165 linear feet of new 8-inch public gravity sewer to serve the multi-family development.

A wastewater allocation was issued in the amount of 20,900 GPD for the 113 apartment units for this project. The estimated cost of the sewer construction is \$163,000.00.

All MSD requirements have been met.

STAFF RECOMMENDATION: Staff recommends acceptance of this developer constructed sewer system.



MSD
Engineering Division

**White Oak Grove Sewer Extension
MSD Project # 2017053**

Metropolitan Sewerage District of Buncombe County

11/20/2020

Metropolitan Sewerage District of Buncombe County Board Action Item

Meeting Date: December 16, 2020

Subject: Procurement of New Truck Chassis – Fleet Replacement

Submitted by: Tom Hartye, General Manager

Reviewed by: Scott Powell, CLGFO; Finance Director
Billy Clarke, District Counsel

Prepared by: Heather Odom; Purchasing Supervisor
Neil Hall; Fleet Manager

Background: The District's policy is to annually evaluate the condition of fleet vehicles and purchase replacements when the estimated cost of repair and maintenance will exceed the cost of a new vehicle. At the March 19, 2020, Equipment Replacement Committee meeting, the members recommended the purchase of one (1) New Truck Chassis, as presented to this Board for approval. Funds for this purchase were included in the FY2021 Budget. This is replacing existing tanker truck chassis that was purchased used in 2006 with a current odometer reading of 407,500 miles. The new vehicle will have significant safety upgrades (braking, engine, emissions, springs, and air bags).

Discussion: Pursuant to North Carolina Purchasing Statutes and MSD Procedures, bids for the truck chassis were emailed to six (6) truck dealerships and an advertisement placed on the MSD web site. Three (3) bid packages were received and opened on November 5, 2020, at 11:00 am. This was a virtual bid opening using the medium "GoToMeeting." The Freightliner bid was the lowest responsive, responsible bidder to the MSD specifications. The bids are summarized below. Because the cost of this dump truck procurement exceeds \$90,000.00, the contract must receive Board approval for award.

Fiscal Impact: The total cost of this contract will be \$98,163.00, \$125,000.00 was budgeted for this item budgeted in the FY2021 Fleet Replacement Fund.

Staff Recommendation: Staff recommends that the bid from Freightliner be awarded.

Vendor	Dump Truck Cost (each)	Comments
MHC Kenworth, Asheville, NC	\$104,260.00	Kenworth Model T440
Peterbilt of Charlotte/TLG, Charlotte, NC	\$105,096.00	Peterbilt Model 348
Freightliner/WC Freightliner, Asheville, NC	\$98,163.00	Freightliner Model SD 114SB

ROBERTS & STEVENS

ATTORNEYS AT LAW

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ALEXANDER R. W. PASCHAL

FOUNDERS
LANDON ROBERTS
(1921-2007)
JOHN S. STEVENS
(1933-2019)

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December 8, 2020

Ms. Heather Odom
Purchasing Supervisor
MSD
2028 Riverside Drive
Asheville, NC 28804

Via E-mail: hodom@msdbc.org

Re: *Purchase of 2020 or 2021 New Truck Chassis*

Dear Heather:

I have received and reviewed the Bid Specifications and Proposals for the purchase of the 2020 or 2021 new Truck Chassis. As this is a purchase of equipment with an estimated cost exceeding \$90,000, MSD was required to advertise in accordance with the requirements of N.C. Gen. Stats. § 143-129. I understand that was done. MSD received three proposals from the bidders listed below in the amounts indicated.

WC Freightliner	\$ 98,163.00
MHC Kenworth	\$104,260.00
Peterbilt of Charlotte	\$105,096.00

The District may proceed to award the bid to the lowest responsible responsive bidder. Please let me know if you have questions.

Sincerely,

ROBERTS & STEVENS, P.A.


William Clarke

BC/sh

Metropolitan Sewerage District of Buncombe County

BOARD ACTION ITEM

Meeting Date: December 16, 2020
Submitted By: Thomas E. Hartye, PE., General Manager
Prepared By: W. Scott Powell, CLGFO, Director of Finance
Subject: Presentation of Audit & CAFR – Fiscal Year Ended June 30, 2020

Background

Both North Carolina law and the Bond Order require an annual audit of the District's financial records. The District has incorporated the audited financial statements into a Comprehensive Annual Financial Report (CAFR), which adds transmittal and statistical data to assist readers in analyzing the audited financial statements. The CAFR is also used to satisfy continuing disclosures required by the Bond Order and other contractual agreements.

Discussion

The auditors' unmodified (commonly called "clean") opinion is the first document behind the "Financial Section" tab.

Included with the CAFR is a standard letter from the independent auditors describing the auditors' responsibilities under accounting standards, their understanding of District policies and estimates, and assurance that no significant adjustments to the District financial records are required.

Finally, the District did not have any reportable conditions or other issues requiring additional auditor communication with the Board. See the attached Management Letter.

Staff Recommendation

Acceptance of the CAFR. To view the document, click the hyperlink below:

<http://www.msdbc.org/documents/financial/cafr/FY2020Pre.pdf>

Action Taken

Motion by: _____ to Approve Disapprove
Second by: _____ Table Send to Committee
Other: _____
Follow-up required: _____
Person responsible: _____ Deadline: _____

The Board of Directors
Metropolitan Sewerage District of Buncombe County, North Carolina
Asheville, North Carolina

We have audited the statement of net position of Metropolitan Sewerage District of Buncombe County, North Carolina (the "District") as of June 30, 2020 and the related statements of revenues, expenses, and changes in net position and cash flows for the year then ended, and the related notes to the financial statements. Professional standards require we provide you with information about our responsibilities under generally accepted auditing standards and *Government Auditing Standards*, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated February 17, 2020. Professional standards also require we communicate to you the following information related to our audit.

SIGNIFICANT AUDIT MATTERS

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the District are described in notes to the financial statements. The District adopted and implemented Governmental Accounting Standards Board Statement No. 87, Leases, as well as Governmental Accounting Standards Board Statement No. 93, Replacement of Interbank Offered Rates, during the fiscal year ended June 30, 2020. Disclosures in the financial statements have been updated to reflect these new standards. We noted no transactions entered into by the District during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the District's financial statements were:

- Management's estimate of the allowance for doubtful accounts is based on an analysis of historical collection trends, current customer relations, credit sales levels, industry factors, and current and anticipated economic conditions.
- Management's estimate of the useful lives of capital assets is estimated based on the type and use of the capital asset.
- Management's estimate of the annual other post-employment benefits ("OPEB") expense and the total OPEB liability is based on projections of benefits and actuarial methods and assumptions which incorporate factors such as the retirement age for active employees, life expectancy, healthcare cost trends, and health insurance premiums.
- Management's estimate of the fair value of the interest rate swap liability is the estimated net present value of all future cash flows. This represents the fair value of the current difference in the variable rate and interest paid under the swap agreement over the remaining term of the agreement.
- Management's estimate of the net pension liability is based on an actuarial analysis performed by a third party and the fair value of pension assets. We evaluated the key factors and assumptions used to develop the asset in determining that it is reasonable in relation to the financial statements taken as a whole.

We evaluated the key factors and assumptions used to develop these estimates in determining that they are reasonable in relation to the financial statements taken as a whole.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. There were no misstatements noted during our audit.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated October 21, 2020.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves an application of an accounting principle to the District's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the District's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

OTHER MATTERS

With respect to the management discussion and analysis, and the other required supplementary information ("RSI"), which is required supplementary information that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

We were engaged to report on the supplementary financial data, as listed in the table of contents, which accompany the financial statements but are not RSI. With respect to this supplementary financial data, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary financial data to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

We were not engaged to report on the introductory or statistical sections, which accompany the financial statements but are not RSI. Such information has not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on it.

Restriction on Use

This information is intended solely for the information and use of the Board of Directors and management of the District and is not intended to be, and should not be, used by anyone other than these specified parties.

Cheryl Behrnt LLP

Charlotte, North Carolina

October 21, 2020

Schedule of Revenues and Expenditures

Budget to Actual *(Non-GAAP)*

For the Year Ended June 30, 2020

	Budget	Actual	Variance Favorable (Unfavorable)
Revenues:			
Operating revenues:			
Sewer charges (net):			
Domestic users	\$ 33,623,113	\$ 33,493,106	\$ (130,007)
Industrial users	3,464,402	3,426,103	(38,299)
Billings and collections	832,994	852,981	19,987
	<u>37,920,509</u>	<u>37,772,190</u>	<u>(148,319)</u>
Facility and tap fees	2,175,000	5,737,611	3,562,611
City of Asheville(Enka Bonds)	35,000	31,898	(3,102)
Rental income	71,641	76,982	5,341
Miscellaneous	471,747	623,085	151,338
Total operating revenues	<u>40,673,897</u>	<u>44,241,766</u>	<u>3,567,869</u>
Nonoperating revenues:			
Investment income	1,499,784	1,215,565	(284,219)
Total nonoperating revenues	<u>1,499,784</u>	<u>1,215,565</u>	<u>(284,219)</u>
Total revenues	<u>42,173,681</u>	<u>45,457,331</u>	<u>3,283,650</u>
Expenses:			
Operating expenses:			
Salaries and employee benefits		8,172,560	
Contractual services		1,619,078	
Utilities		1,205,899	
Repairs and maintenance		975,618	
Other supplies and expenses		1,559,480	
Insurance claims and expenses		1,990,303	
Total operating expenses	<u>17,126,588</u>	<u>15,522,938</u>	<u>1,603,650</u>
Capital Projects:			
Equipment		612,175	
Infrastructure		23,674,016	
Total capital projects	<u>30,741,891</u>	<u>24,286,191</u>	<u>6,455,700</u>
Debt service			
Principal		5,855,825	
Interest		3,956,923	
Total debt service	<u>9,834,367</u>	<u>9,812,748</u>	<u>21,619</u>
Total Expenses	<u>57,702,846</u>	<u>49,621,877</u>	<u>8,080,969</u>
Revenues over (under) expenses	<u>(15,529,165)</u>	<u>(4,164,546)</u>	<u>11,364,619</u>
Other Financing Sources:			
Use of available funds	15,529,165	-	(15,529,165)
	<u>15,529,165</u>	<u>-</u>	<u>(15,529,165)</u>
Revenues and other financing sources over (under) expenditures and other financing uses	<u>\$ -</u>	<u>\$ (4,164,546)</u>	<u>\$ (4,164,546)</u>

Schedule of Revenues and Expenditures

Budget to Actual *(Non-GAAP)*

For the Year Ended June 30, 2020

(continued)

	Budget	Actual	Variance Favorable (Unfavorable)
Reconciliation from budgetary basis (modified accrual) to full accrual:			
Revenues and other financing sources over (under) expenditures and other financing uses		\$ (4,164,546)	
Reconciling items:			
Unamortized discount recognized in interest expense		664,641	
Debt principal payments		5,855,825	
Capital project transfers		24,027,272	
Change in allowance for doubtful accounts		(400,628)	
Change in compensated absences		(96,011)	
Change in health insurance IBNR		(116,686)	
Deferred outflows of resources for contributions made in current fiscal year:			
Pension plan		816,121	
OPEB plan		288,236	
Pension expense		(1,018,422)	
OPEB expense		(320,518)	
Contributed assets		4,281,722	
Depreciation		(11,337,087)	
Gain (loss) on disposal of surplus property		(121,183)	
Total reconciling items		<u>22,523,282</u>	
Change in net position		<u>\$ 18,358,736</u>	

Metropolitan Sewerage District of Buncombe County

BOARD INFORMATIONAL ITEM

Meeting Date: December 16, 2020
Submitted By: Thomas E. Hartye, PE., General Manager
Prepared By: W. Scott Powell, CLGFO, Director of Finance
 Cheryl Rice, Accounting Manager
Subject: Cash Commitment/Investment Report-Month Ended October 31, 2020

Background

Each month, staff presents to the Board an investment report for all monies in bank accounts and specific investment instruments. The total investments as of October 31, 2020 were \$70,178,691. The detailed listing of accounts is available upon request. The average rate of return for all investments is 1.002%. These investments comply with North Carolina General Statutes, Board written investment policies, and the District's Bond Order.

The attached investment report represents cash and cash equivalents as of October 31, 2020 do not reflect contractual commitments or encumbrances against said funds. Shown below are the total investments as of October 31, 2020 reduced by contractual commitments, bond funds, and District reserve funds. The balance available for future capital outlay is \$19,206,947.

Total Cash & Investments as of 10/31/2020	70,178,691
Less:	
Budgeted Commitments (Required to pay remaining FY21 budgeted expenditures from unrestricted cash)	
Construction Funds	(22,138,927)
Operations & Maintenance Fund	<u>(13,003,002)</u>
	(35,141,929)
Bond Restricted Funds	
Bond Service (Funds held by trustee):	
Funds in Principal & Interest Accounts	(27,137)
FY20 Principal & Interest Due	<u>(9,537,982)</u>
	(9,565,119)
District Reserve Funds	
Fleet Replacement	(940,751)
Pump Replacement	(148,848)
WWTP Replacement	(148,698)
Maintenance Reserve	<u>(1,010,166)</u>
	(2,248,463)
District Insurance Funds	
General Liability	(183,782)
Worker's Compensation	(377,751)
Post-Retirement Benefit	(2,192,196)
Self-Funded Employee Medical	<u>(1,262,504)</u>
	<u>(4,016,233)</u>
Designated for Capital Outlay	<u>19,206,947</u>

Meeting Date: December 16, 2020

Subject: Cash Commitment/Investment Report-Month Ended October 31, 2020

Page 2

Staff Recommendation

None - Information Only.

Action Taken

Motion by: _____ to _____

Approve

Disapprove

Second by: _____

Table

Send to Committee

Other: _____

Follow-up required: _____

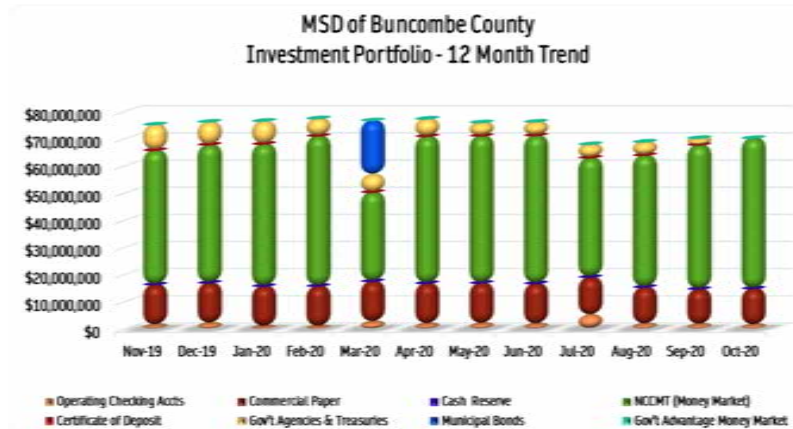
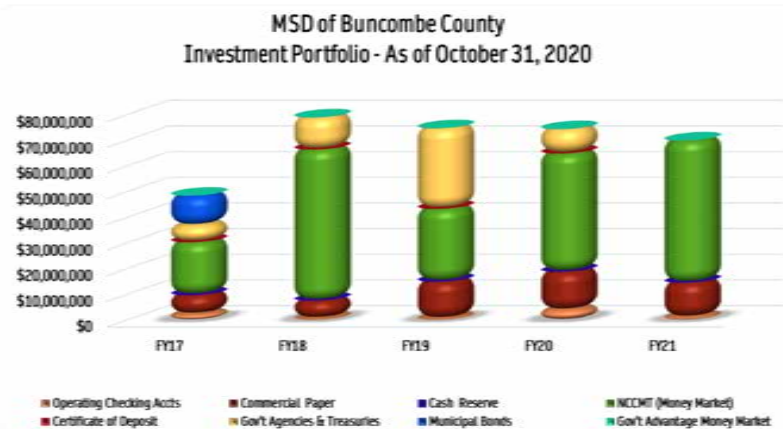
Person responsible: _____

Deadline: _____

Metropolitan Sewerage District of Buncombe County *Investment Portfolio*

	Operating Checking Accounts	Gov't Advantage Money Market	NCCMT (Money Market)	Certificate of Deposit	Commercial Paper	Municipal Bonds	Cash Reserve	Gov't Agencies & Treasuries	Total
Held with Bond Trustee	\$ -	\$ -	\$ 27,136	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 27,136
Held by MSD	1,273,745	46,689	55,346,063	-	13,485,058	-	-	-	70,151,555
	<u>\$ 1,273,745</u>	<u>\$ 46,689</u>	<u>\$ 55,373,199</u>	<u>\$ -</u>	<u>\$ 13,485,058</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 70,178,691</u>

Investment Policy Asset Allocation	Maximum Percent	Actual Percent	
U.S. Government Treasuries, Agencies and Instrumentalities	100%	0.00%	No significant changes in the investment portfolio as to makeup or total amount.
Bankers' Acceptances	20%	0.00%	
Certificates of Deposit	100%	0.00%	The District 's YTM of .06 % is exceeding the YTM benchmark of the NCCMT Government Portfolio.
Commercial Paper	20%	19.22%	
Municipal Bonds	100%	0.00%	
North Carolina Capital Management Trust	100%	78.89%	
Checking Accounts:	100%		All funds invested in CD's, operating checking accounts, Gov't Advantage money market re fully collateralized with the State Treasurer.
Operating Checking Accounts		1.82%	
Gov't Advantage Money Market		0.07%	

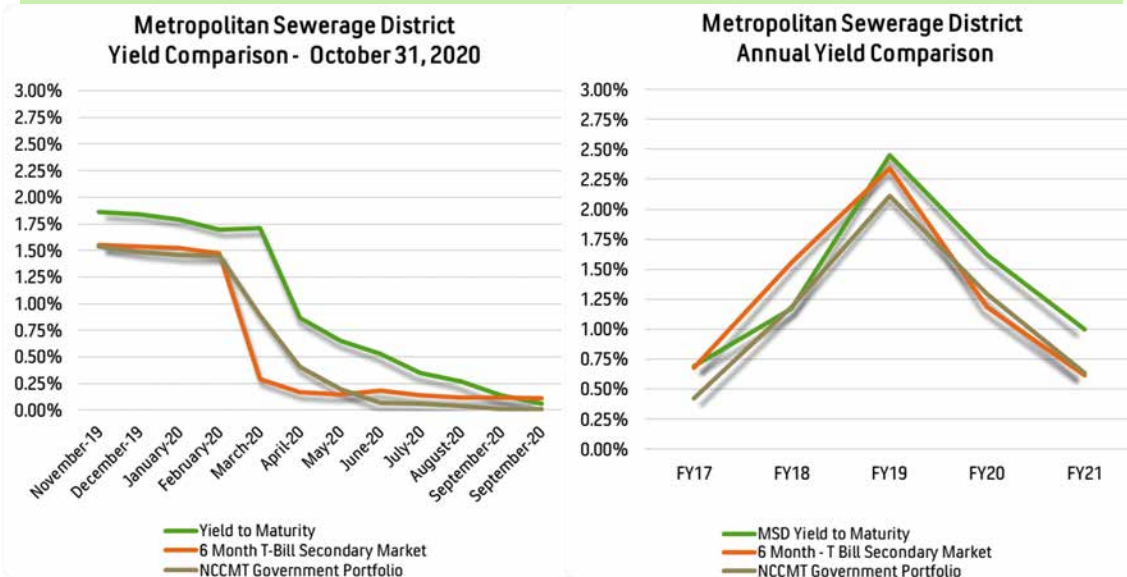


Metropolitan Sewerage District
Investment Managers' Report
 On October 31, 2020

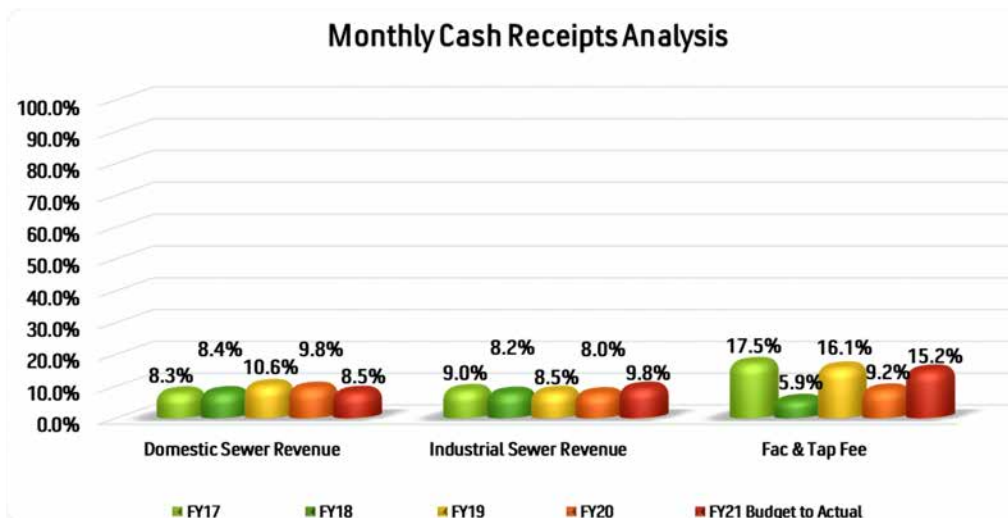
Summary of Asset Transactions			
	Original Cost	Market	Interest Receivable
Beginning Balance	\$ 63,910,307	\$ 63,911,580	\$ 32,813
Capital Contributed (Withdrawn)	471,393	471,393	
Realized Income	33,276	29,970	(32,813)
Unrealized/Accrued Income			
Ending Balance	\$ 64,414,976	\$ 64,412,943	\$ -

Value and Income by Maturity			
	Original Cost	Income	
Cash Equivalents <91 Days	\$ 64,414,976	\$	464
Securities/CD's 91 to 365 Days	-	\$	-
Securities/CD's > 1 Year	-	\$	-
	\$ 64,414,976	\$	463

Month End Portfolio Information	
Weighted Average Maturity	39
Yield to Maturity	0.06%
6 Month T-Bill Secondary Market	0.11%
NCCMT Government Portfolio	0.01%

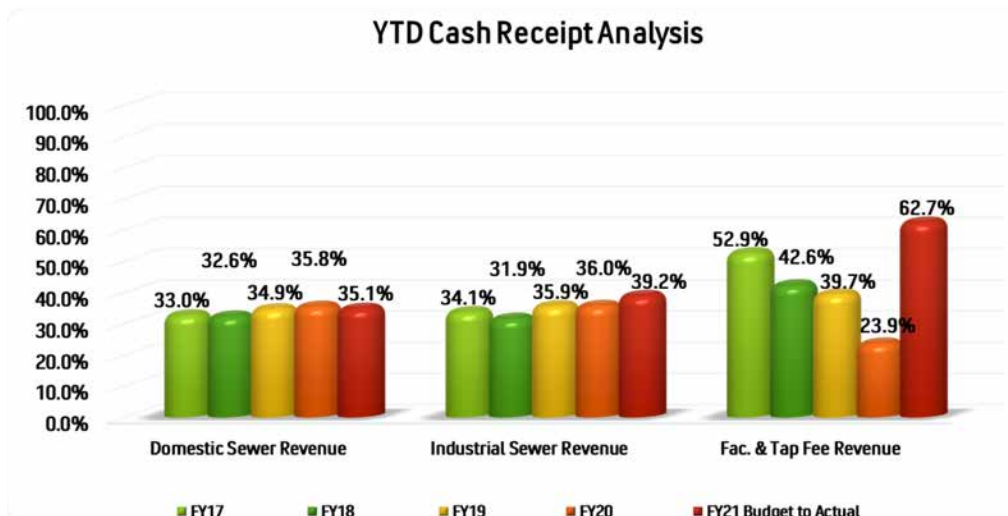


Metropolitan Sewerage District
Analysis of Cash Receipts
 As of October 31, 2020



Monthly Cash Receipts Analysis:

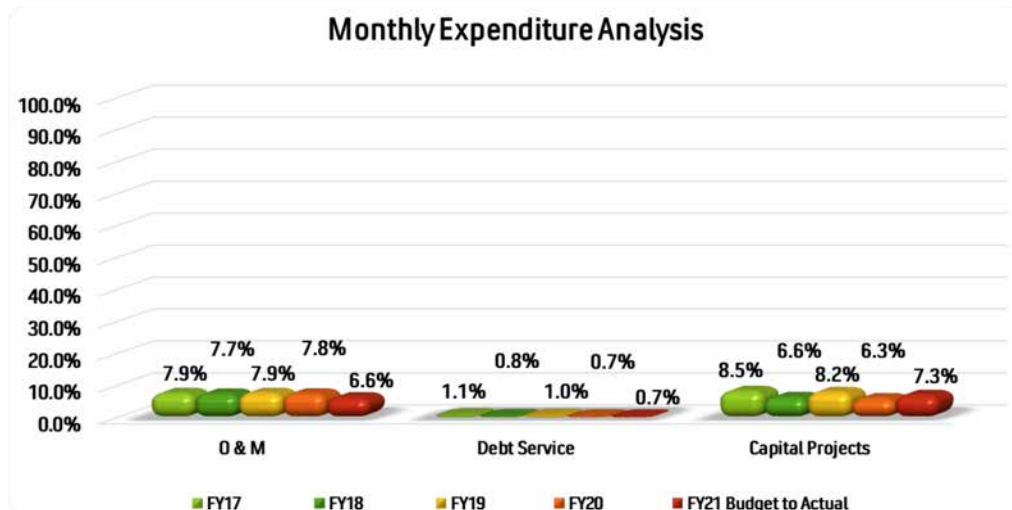
- 📦 Monthly domestic sewer revenue is considered reasonable based on timing of cash receipts in their respective fiscal periods.
- 📦 Monthly industrial sewer revenue is reasonable based on historical trends.
- 📦 Due to the unpredictable nature of facility and tap fee revenue, staff considers facility and tap fee revenue reasonable.



YTD Actual Revenue Analysis:

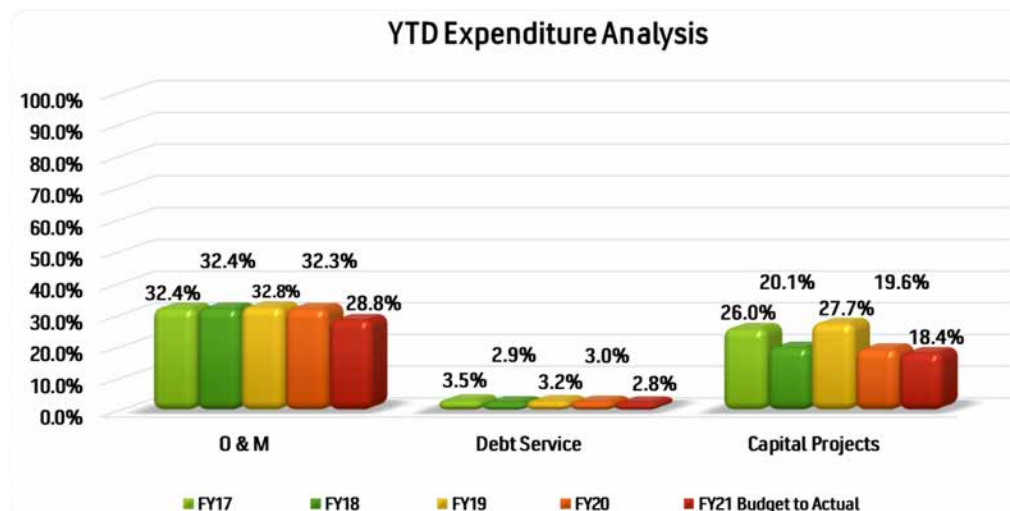
- 📦 YTD domestic sewer revenue is considered reasonable based on historical trends.
- 📦 YTD industrial sewer revenue is reasonable based on historical trends.
- 📦 Due to the unpredictable nature of facility and tap fee revenue, staff considers facility and tap fee revenue reasonable.

Metropolitan Sewerage District
Analysis of Expenditures
 As of October 31, 2020



Monthly Expenditure Analysis:

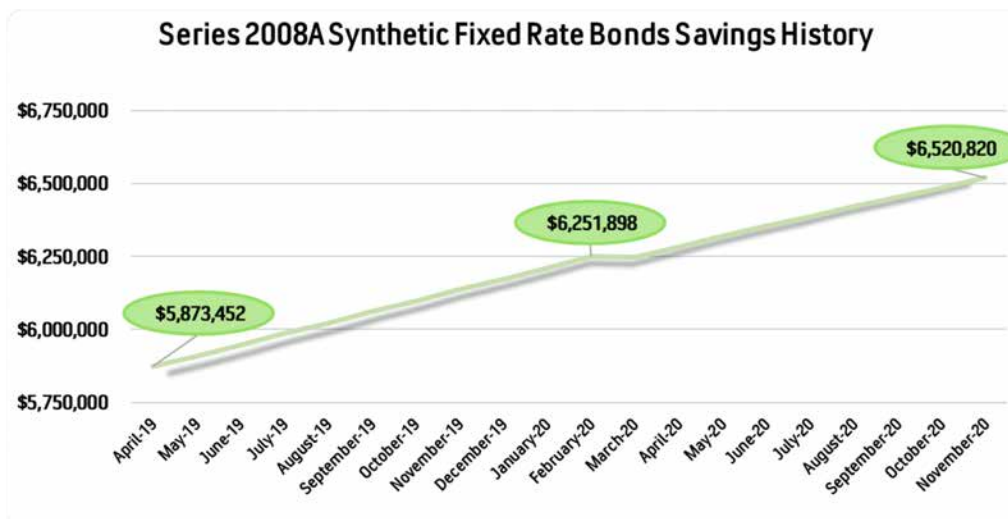
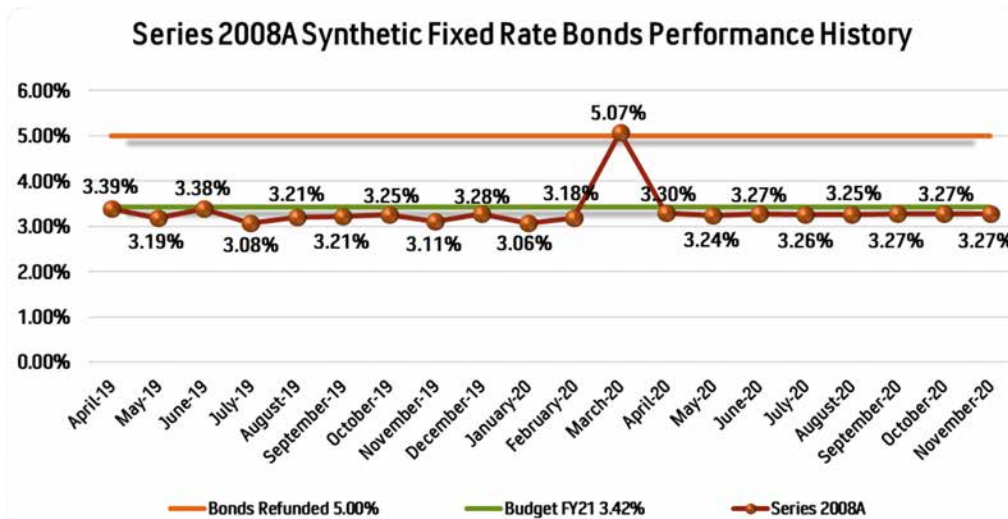
- Monthly O&M expenditures are considered reasonable based on historical trends and timing of expenditures in the current year.
- Due to the nature of the variable rate bond market, monthly expenditures can vary year to year. Based on current variable interest rates, monthly debt service expenditures are considered reasonable.
- Due to nature and timing of capital projects, monthly expenditures can vary from year to year. Based on the current outstanding capital projects, monthly capital project expenditures are considered reasonable.



YTD Expenditure Analysis:

- YTD O&M expenditures are considered reasonable based on historical trends.
- Due to the nature of the variable rate bond market, YTD expenditures can vary year to year. Based on current variable interest rates, YTD debt service expenditures are considered reasonable.
- Due to nature and timing of capital projects, YTD expenditures can vary from year to year. Based on the current outstanding capital projects, YTD capital project expenditures are considered reasonable.

Metropolitan Sewerage District
Variable Debt Service Report
 As of November 30, 2020



Series 2008A:

- ✔ Savings to date on the Series 2008A Synthetic Fixed Rate Bonds is \$6,520,820 as compared to 4/1 fixed rate of 4.85%.
- ✔ Assuming the rate on the Series 2008A Bonds continues at the current all-in rate of 3.7210%, MSD will achieve cash savings of \$4,670,000 over the life of the bonds.
- ✔ MSD would pay \$3,809,553 to terminate the existing Bank of America Swap Agreement.

STATUS REPORTS

**MSD System Services In-House Construction
FY 20-21**

PROJECT NAME	LOCATION	ZIP CODE	ESTIMATED FOOTAGE	ESTIMATED PROJECT DATES	WO#	CREW	COMPLETION DATE	ACTUAL FOOTAGE	NOTES
East Chestnut Ave. @ Five Points Line A Sewer Rehabilitation	Asheville	28801	580	5/11/20 - 7/2/20	268188	631	7/2/2020	638	Complete
WRF Ash Pump Line Replacement	Woodfin	28804	500	6/29/20-7/2/20	267391	674	7/2/2020	380	Complete
Caledonia Road at Springdale Rd	Asheville	28803	629	6/11/20 - 7/24/20	268194	674	7/14/2020	647	Complete
Cumberland Ave @ Magnolia Road Sewer Rehab	Asheville	28801	500	7/25/20 - 8/5/20	272220	674	7/31/2020	451	Complete
Lake Julian FM Replacement	Arden	28704	300	8/6/20 - 9/1/20	267272	674	8/12/2020	314	Complete
Winery Road Creek Crossing Repair	Asheville	28803	107	8/17/20 - 8/18/20	273337	614	8/18/2020	107	Complete
Westwood Avenue at Covered Corner Drive	Swannanoa	28778	1286	7/6/20 - 8/14/20	269524	631	8/26/2020	1125	Complete
217 Westwood Avenue Construction Rehabilitation	Swannanoa	28778	367	8/27/2020	269524	631	8/27/2020	367	Complete
91 Weaverville Road	Woodfin	28804	40	9/9/20 - 9/10/20	273982	647	9/10/2020	40	Complete
Wilson Avenue @ Dellwood Avenue Phase 1	Swannanoa	28778	1191	8/16/20 - 9/20/20	272531	674	9/29/2020	1173	Complete
Wilson Avenue @ Dellwood Avenue Phase 2	Swannanoa	28778	25	10/1/20 - 10/7/20	274491	674	10/7/2020	19	Complete
171 Forest Hills Drive Construction Rehab	Asheville	28803	260	10/18/2020	274835	608	10/18/2020	260	Complete
Eastwood Avenue @ Durham Place	Swannanoa	28778	1574	8/15/20 - 10/20/20	271745	631	10/30/2020	1591	Complete
Durham Place Replacement	Swannanoa	28778	225	11/1/20 - 11/6/20	275144	631	10/30/2020	206	Complete
214 Pine Hill Road Construction Rehab	Swannanoa	28778	148	11/12/2020	274408	631	11/12/2020	148	Complete
99 Old Patton Cove Road Construction Rehab	Swannanoa	28778	320	11/16/20 - 11/17/20	26639	631	11/17/2020	320	Complete
2317 US 70 Hwy Construction Rehab	Swannanoa	28778	1021	11/9/20 - 11/20/20	255611	631	11/16/2020	361	Complete
Jarnaul Avenue Sewer Rehabilitation	Woodfin	28804	2554	10/12/20-11/18/21	273436	674			Construction 25% complete
Union Chapel Road Construction Rehabilitation	Weaverville	28787	300	12/3/20 - 12/11/20	275349	631			Ready for construction
111 Compton Drive	Asheville	28806	370	12/14/20 - 1/8/21	228741	631			Ready for construction
77 Dellwood Street Sewer Rehabilitation	Asheville	28804	200	FY 20-21	237568	631			Ready for construction
72 Dillingham Road	Asheville	28805	234	FY 20-21	39327	631			Ready for construction
Coleman Avenue at Conestee Sewer Rehabilitation	Asheville	28801	1517	FY 20-21	233875	674			Ready for construction
154 Overbrook Road Sewer Rehabilitation	Montreat	28757	470	FY 20-21	264010	TBA			Ready for construction
23 Spears Avenue Sewer Rehabilitation	Asheville	28801	130	FY 20-21	263130	TBA			Ready for construction
Old Asheland Ave to Phifer Street Sewer Rehabilitation	Asheville	28801	462	FY 20-21	258560	TBA			Ready for construction
Dogwood Rd @ White Pine Sewer Rehabilitation	Arden	28704	565	FY 20-21	265656	TBA			Ready for construction
Brucemont Circle Phase 2 Sewer Rehabilitation	Asheville	28806	913	FY 20-21	256883	TBA			In ROW
Mountain View Rd at Maxwell Rd Sewer Rehabilitation	Asheville	28805	521	FY 20-21	265289	TBA			In ROW
Owenby Lane @ US Highway 70 Sewer Rehabilitation	Black Mountain	28711	900	FY 20-21	268180	TBA			In ROW
75 White Oak Road Sewer Rehabilitation	Arden	28704	275	FY 20-21	264966	TBA			In ROW
169 Charlotte Street Sewer Repairs	Asheville	28801	70	FY 20-21	244586	TBA			In Design
Briarwood Road at W. Fox Chase Rd Sewer Rehabilitation	Weaverville	28804	300	FY 20-21	267160	TBA			In Design
Bell Rd at New Haw Creek Rd Sewer Rehabilitation	Asheville	28805	1002	FY 20-21	248044	TBA			In Design



CONSTRUCTION TOTALS BY DATE COMPLETED - Monthly

From 7/1/2020 to 10/31/2020

	Dig Ups	Emergency Dig Ups	Dig Up ML Ftg	Dig Up SL Ftg	Manhole Repairs	Taps Installed	ROW Ftg	IRS Rehab Ftg *	Const Rehab Ftg *	D-R Rehab Ftg *	Manhole Installs	Bursting Rehab Ftg *	Total Rehab Ftg *
July 2020	29	9	180	514	15	18	16,700	0	0	2124	11	0	2124
August 2020	25	9	73	591	17	20	19,850	0	474	1439	8	0	1913
September 2020	28	11	201	634	18	25	240	0	0	1213	10	0	1213
October 2020	30	12	72	752	20	18	1,260	0	0	1816	10	260	2076
Grand Totals	112	41	526	2,491	70	81	38,050	0	474	6592	39	260	7326

* Used to calculate Total Rehab Footage



CUSTOMER SERVICE REQUESTS

Monthly - All Crews

CREW	MONTH	JOBS	AVERAGE RESPONSE TIME	AVERAGE TIME SPENT
DAY 1ST RESPONDER				
	July, 2020	111	25	36
	August, 2020	103	26	36
	September, 2020	109	27	39
	October, 2020	137	26	41
		460	26	38
NIGHT 1ST RESPONDER				
	July, 2020	42	29	26
	August, 2020	34	36	33
	September, 2020	23	32	36
	October, 2020	38	36	30
		137	33	31
ON-CALL CREW *				
	July, 2020	26	44	34
	August, 2020	34	46	31
	September, 2020	22	46	37
	October, 2020	32	60	36
		114	49	34
Grand Totals:		711	31	36

* On-Call Crew Hours: 8:00pm-7:30am (Jul. - Oct.) 11:30pm-7:30am (from Nov. onward) Monday-Friday, Weekends, and Holidays



PIPELINE MAINTENANCE TOTALS BY DATE COMPLETED - Monthly

July 01, 2020 to October 31, 2020

	Main Line Wash Footage	Service Line Wash Footage	Rod Line Footage	Cleaned Footage	CCTV Footage	Smoke Footage	SL-RAT Footage
2020							
July	139,745	1,781	1,508	141,253	17,283	17,249	16,389
August	120,958	1,682	1,115	122,073	29,203	30,909	24,117
September	86,789	1,342	2,545	89,334	22,635	4,520	31,359
October	70,467	1,264	5,903	76,370	21,650	3,640	83,346
Grand Total:	417,959	6,069	11,071	429,030	90,771	56,318	155,211
Avg Per Month:	104,490	1,517	2,768	107,258	22,693	14,080	38,803

CAPITAL IMPROVEMENT PROGRAM

STATUS REPORT SUMMARY

December 9, 2020

PROJECT	LOCATION OF PROJECT	CONTRACTOR	AWARD DATE	NOTICE TO PROCEED	ESTIMATED COMPLETION DATE	*CONTRACT AMOUNT	*COMPLETION STATUS (WORK)	COMMENTS
CHESTNUT LODGE ROAD	Black Mountain	Terry Brothers Construction Company	8/19/2020	8/20/2020	3/18/2021	\$1,460,650.80	65%	Contractor has completed construction in Blue Ridge Road, and is working in Old Lakey Gap Road.
HORIZON HILL ROAD (HY-VU DRIVE)	Asheville 28804	Hyatt Pipeline	7/15/2020	9/10/2020	11/30/2020	\$199,387.30	100%	Project is complete and in close out.
MUD CREEK INTERCEPTOR PHASE 2	Cane Creek	Buchanan and Sons	8/15/2018	11/21/2018	1/29/2021	\$3,338,194.40	90%	Punchlist work underway at bore and jack locations. Pipeline installation is nearing completion.
MULL BUILDING - HVAC RENOVATIONS PHASE 2	Woodfin	Bolton Construction Company	7/15/2020	10/19/2020	12/19/2020	\$314,080.00	70%	1st floor and 3rd floor systems are complete. Working on 2nd and 4th floor.
WALNUT STREET @ RANKIN AVENUE (COA COST SHARE)	Asheville 28801	Tennoca Construction Company	Contract administered thru COA - approved 11/20/19	1/6/2020	12/31/2020	\$1,709,532.00	99%	Final inspection scheduled this week.
WRF- PLANT HIGH RATE PRIMARY TREATMENT	Woodfin	Shook Construction Company	10/17/2018	1/7/2019	TBA	\$15,147,234.13	72%	Installing block for the chemical building and installing miscellaneous equipment. Equipment lost in fire to be reordered.

***Updated to reflect approved Change Orders and Time Extensions**

Planning & Development Project Status Report

Active Construction Projects Sorted by Work Location and Project Number

December 6, 2020

No.	Project Name	Project Number	Work Location	Zip Code	Units	LF	Pre-Construction Conference Date	Comments
1	First Baptist Relocation	2015032	Asheville	28801	Comm.	333	7/21/2015	Final Inspection complete, awaiting close-out docs
2	8 Sulphur Springs Road	2015116	Asheville	28806	6	80	11/22/2016	Final Inspection complete, awaiting close-out docs
3	Towne Place Suites	2016012	Asheville	28801	83	342	9/11/2018	Testing
4	Hounds Ear (Mears Ave Cottages)	2016123	Asheville	28806	18	402	8/18/2017	Pre-con held, construction not yet started
5	Element Hotel	2016124	Asheville	28805	Comm.	177	1/21/2020	Waiting on final inspection
6	Ashecroft Ph. 2	2016229	Asheville	28806	40	2,450	2/20/2018	On hold
7	Hotel Milan	2017003	Asheville	28805	112	24	9/20/2019	Waiting on final inspection
8	RADTIP	2017052	Asheville	28801	0	919	2/13/2018	Final Inspection complete, awaiting close-out docs
9	McCormick Place	2017150	Asheville	28801	17	210	8/3/2018	Final Inspection complete, awaiting close-out docs
10	Ingles - Airport Rd.	2017195	Asheville	28704	Comm.	792	2/11/2020	Waiting on final inspection
11	17 N. Market Street	2017238	Asheville	28801	16	256	5/10/2019	Waiting on final inspection
12	Biltmore Terrace Ph. 3	2018000	Asheville	28803	15	294	7/16/2019	Final Inspection complete, awaiting close-out docs
13	US 74 Commercial Development	2018010	Asheville	28803	4	265	5/25/2018	Waiting on final inspection
14	Fern Street	2018081	Asheville	28803	8	60	2/15/2019	Testing
15	Lee Walker Heights	2018126	Asheville	28801	116	1,755	10/1/2019	Waiting on final inspection
16	Tru by Hilton	2018131	Asheville	28805	1	248	1/25/2019	Waiting on final inspection
17	Hamrick Farms	2018133	Asheville	28715	69	3,483	8/30/2019	Final Inspection complete, awaiting close-out docs
18	Bear Creek Hotel	2018141	Asheville	28806	Comm.	860	11/5/2019	Final Inspection complete, awaiting close-out docs
19	Rowhouse Development	2018205	Asheville	28801	20	365	1/7/2020	Waiting on final inspection
20	Habitat - Old Haywood Road	2018258	Asheville	28806	38	1,355	8/20/2019	Final Inspection complete, awaiting close-out docs
21	Joyner Avenue	2018264	Asheville	28801	4	215	6/4/2019	Final Inspection complete, awaiting close-out docs
22	Timber Hollow Subdivision	2019049	Asheville	28805	18	525	7/28/2020	Pre-con held, construction not yet started
23	Mountain Song	2019065	Asheville	28806	5	263	5/1/2020	Waiting on final inspection
24	Amaranth Apartments	2019068	Asheville	28715	70	840	5/21/2020	Testing
25	UNC-A Edgewood Road Parking Lot	2019078	Asheville	28801	Comm.	373	7/19/2019	Final Inspection complete, awaiting close-out docs
26	River Talk (Ulrichs) Sewer Extension	2019117	Asheville	28806	10	200	10/30/2020	Pre-con held, construction not yet started
27	100 Airport Road Sewer Relocation	2019125	Asheville	28704	Comm.	548	8/23/2019	Waiting on final inspection
28	Abundance Run Subdivision	2019141	Asheville	28805	16	500	12/20/2019	Installing
29	Towne Place by Marriott (Bear Creek)	2019187	Asheville	28806	Comm.	264	2/28/2020	Waiting on final inspection
30	Overlook Circle Subdivision	2019256	Asheville	28803	7	180	8/11/2020	Testing
31	Craggy Park Ph. 2	2020038	Asheville	28806	27	1,300	11/24/2020	Pre-con held, construction not yet started
32	West Keesler Avenue	2007176	Black Mountain	28711	6	410	11/15/2016	Final Inspection complete, awaiting close-out docs
33	808 Montreat Road	2015126	Black Mountain	28711	4	371	4/18/2017	Final Inspection complete, awaiting close-out docs
34	Avadim	2017001	Black Mountain	28711	Comm.	2,286	1/11/2019	Final Inspection complete, awaiting close-out docs
35	Chapman's Cove	2017227	Black Mountain	28711	10	430	9/21/2018	Final Inspection complete, awaiting close-out docs
36	402 Blue Ridge Road	2018206	Black Mountain	28711	6	372	2/5/2019	Final Inspection complete, awaiting close-out docs
37	262 Flat Creek Road	2018223	Black Mountain	28711	3	286	12/6/2019	Final Inspection complete, awaiting close-out docs
38	Givens Highland Farms-Cottage Development	2018272	Black Mountain	28711	16	1,355	9/13/2019	Final Inspection complete, awaiting close-out docs
39	Padgettown Road - Phase 1	2019003	Black Mountain	28711	6	240	7/19/2019	Final Inspection complete, awaiting close-out docs
40	Padgettown Road - Phase 2	2019085	Black Mountain	28711	43	1,308	7/19/2019	Waiting on final inspection
41	Hyde Park Phase 2	2013058	Buncombe Co.	28704	14	500	12/3/2013	Final Inspection complete, awaiting close-out docs
42	Waightstill Mountain Phase 2B	2015155	Buncombe Co.	28704	16	1,784	4/23/2019	Final Inspection complete, awaiting close-out docs
43	Bee Tree Village	2015158	Buncombe Co.	28778	26	1,118	3/17/2017	Final Inspection complete, awaiting close-out docs
44	NCDOT I-5504 NC 191/I-26 Interchange	2016132	Buncombe Co.	28806	0	355	10/23/2017	In Construction
45	Bradley Branch Phase 4A	2016189	Buncombe Co.	28704	27	2,420	5/10/2019	In Construction
46	Villas of Avery Creek	2017068	Buncombe Co.	28704	270	3,170	9/18/2018	Final Inspection complete, awaiting close-out docs
47	ABCCM	2017083	Buncombe Co.	28806	60	4,069	12/4/2018	Final Inspection complete, awaiting close-out docs
48	Glenn Bridge Meadows	2017151	Buncombe Co.	28704	30	1,692	7/19/2019	Final Inspection complete, awaiting close-out docs
49	Sweetgrass Apartments	2018015	Buncombe Co.	28704	270	1,090	4/12/2019	Waiting on final inspection
50	Upper Grassy Branch Road	2018087	Buncombe Co.	28805	6	250	8/31/2018	Waiting on final inspection
51	Victoria Hills (Lance Road) Ph. 1	2018094	Buncombe Co.	28704	38	1,176	3/6/2020	Testing
52	Victoria Hills (Lance Road) Ph. 2 & 3	2018094	Buncombe Co.	28704	54	2,180	3/6/2020	Testing
53	Starnes Cove Subdivision	2018106	Buncombe Co.	28806	14	315	9/6/2019	Punchlist Pending
54	Bee Tree Road	2018115	Buncombe Co.	28778	6	240	12/18/2018	Final Inspection complete, awaiting close-out docs
55	Holbrook Road Subdivision - Ph. 1	2018125	Buncombe Co.	28715	170	2,225	1/14/2020	Final Inspection complete, awaiting close-out docs
56	Rockdale Subdivision	2018145	Buncombe Co.	28778	9	630	3/17/2020	Final Inspection complete, awaiting close-out docs
57	East Haven Apartments	2018198	Buncombe Co.	28778	95	34	7/30/2019	Final Inspection complete, awaiting close-out docs
58	Retreat at Arden Farms	2018207	Buncombe Co.	28704	416	299	11/19/2019	Testing
59	Reserve at Gashes Creek	2018208	Buncombe Co.	28803	190	1,940	8/2/2019	Waiting on final inspection
60	Birch Lane	2018241	Buncombe Co.	28704	26	875	1/3/2020	Final Inspection complete, awaiting close-out docs
61	Riverbend Forest Subdivision	2018247	Buncombe Co.	28805	25	2,738	1/14/2020	Final Inspection complete, awaiting close-out docs
62	Lower Grassy Branch Ph. 2	2018252	Buncombe Co.	28805	12	270	1/21/2020	Final Inspection complete, awaiting close-out docs
63	Rice MHP Off-Site	2019029	Buncombe Co.	28715	TBD	460	4/24/2020	Final Inspection complete, awaiting close-out docs
64	Reflection Pointe	2019032	Buncombe Co.	28806	270	1,995	6/30/2020	Waiting on final inspection
65	Roberson Relocation	2019037	Buncombe Co.	28715	Comm.	200	4/24/2020	Pre-con held, construction not yet started
66	Aiken Road Multi-Family	2019128	Buncombe Co.	28804	407	4,620	10/2/2020	Installing
67	Fairview Meadows Subdivision	2019142	Buncombe Co.	28730	42	1,460	8/28/2020	Testing
68	Riceville Road Development	2019156	Buncombe Co.	28805	7	145	1/21/2020	Final Inspection complete, awaiting close-out docs
69	Sycamore Cove Subdivision	2019158	Buncombe Co.	28803	26	570	6/9/2020	Installing
70	School Road East	2019185	Buncombe Co.	28803	3	169	12/13/2019	Final Inspection complete, awaiting close-out docs
71	Twin Oaks Subdivision	2019195	Buncombe Co.	28704	45	2,300	10/9/2020	Installing
72	CMH Homes - N. Louisiana Ave.	2019220	Buncombe Co.	28806	30	1,187	7/28/2020	Installing
73	Longwell Building	2019230	Buncombe Co.	28730	Comm.	500	7/14/2020	Final Inspection complete, awaiting close-out docs
74	80 Deerhaven Lane	2019232	Buncombe Co.	28803	2	257	2/11/2020	Final Inspection complete, awaiting close-out docs
75	The Ramble Block F, Ph. 2	2019237	Buncombe Co.	28803	10	1,770	7/17/2020	Waiting on final inspection
76	Creekside Cottages	2019255	Buncombe Co.	28704	6	400	3/12/2015	Phase 2 Construction Not started
77	Fisher Mill Road	2020015	Buncombe Co.	28704	3	380	10/20/2020	Pre-con held, construction not yet started
78	Fountain Park Subdivision - Ph. 2	2020026	Buncombe Co.	28806	120	4,611	7/12/2019	Installing
79	Haakon	2020055	Buncombe Co.	28715	Comm.	230	9/29/2020	Installing
80	Holbrook Road Subdivision - Ph. 2	2020150	Buncombe Co.	28715	16	670	11/13/2020	Pre-con held, construction not yet started
81	Collett Industrial (Banner Farm)	2020108	Cane Creek	28759	Comm.	255	11/20/2020	Pre-con held, construction not yet started
82	828 North	2017153	Weaverville	28787	224	1,090	11/17/2020	Pre-con held, construction not yet started
83	Ambler's Chase	2017249	Weaverville	28787	21	1,235	11/29/2018	Waiting on final inspection
84	Northridge Commons Townhomes	2018082	Weaverville	28787	53	1,380	4/9/2019	Waiting on testing
85	Maple Trace Ph. 4	2018214	Weaverville	28787	35	1,265	5/24/2019	Final Inspection complete, awaiting close-out docs
86	The Holston	2019133	Weaverville	28787	240	36	6/2/2020	Waiting on testing
87	Greenwood Park Subdivision Ph. 1	2020018	Weaverville	28787	73	6,520	7/17/2020	Final Inspection complete, awaiting close-out docs
88	Northridge Commons Retail	2020147	Weaverville	28787	Comm.	790	12/1/2020	Pre-con held, construction not yet started
89	Crest Mountain Phase 3B	2013041	Woodfin	28806	69	1,329	10/15/2013	Final Inspection complete, awaiting close-out docs
90	Reese & Jan Lasher (High Hopes)	2015152	Woodfin	28806	14	320	4/26/2016	Final Inspection complete, awaiting close-out docs
91	Apple Lane	2017130	Woodfin	28804	4	60	8/31/2018	Final Inspection complete, awaiting close-out docs
92	Olivette Gravity Phase 2	2018116	Woodfin	28804	94	12,406	11/27/2018	Installing
93	Skyfin-Terraces at Reynolds Mtn -Phase 2	2018187	Woodfin	28804	10	140	8/8/2017	Final Inspection complete, awaiting close-out docs
94	Skyfin-Terraces at Reynolds Mtn -Phase 3&4	2018187	Woodfin	28804	12	705	8/8/2017	Installing
95	Brown Avenue	2018267	Woodfin	28804	3	62	7/2/2019	Final Inspection complete, awaiting close-out docs
96	Serenity Townhomes	2020037	Woodfin	28804	8	480	7/14/2020	Pre-con held, construction not yet started
TOTAL					4,435	106,303		



Metropolitan Sewerage District

OF BUNCOMBE COUNTY, NORTH CAROLINA

MSD BOARD
MEETING NOTICE
August 19, 2020 @ 2:00 PM

You may join meeting by dialing in:

United States (Toll Free): 1 877 309 2073

United States: +1 (646) 749-3129

Access Code: 610-683-941

~Protecting Our Natural Resources~

MSD

Regular Board Meeting

Metropolitan Sewerage District
of Buncombe County, NC

AGENDA FOR 8/19/2020

✓	Agenda Item	Presenter	Time	
	Call to Order and Roll Call	VeHaun	2:00	
	01. Inquiry as to Conflict of Interest	VeHaun	2:10	
	02. Approval of Minutes of the July 15, 2020 Board Meeting	VeHaun	2:15	
	03. Discussion and Adjustment of Agenda	VeHaun	2:20	
	04. Introduction of Guests	VeHaun	2:25	
	05. Informal Discussion and Public Comment	VeHaun		
	06. Report of General Manager	Hartye	2:30	
	07. Consolidated Motion Agenda	Hartye	2:45	
	a. Consideration of Bids – Chestnut Lodge Road Sanitary Sewer Rehabilitation Project	Hartye		
	b. Consideration of Developer Constructed Sewer Systems – Cedar Lane Subdivision; Hawthorne at Mills Gap	Hartye		
	c. Consideration of MSD FY 21 Non-City of Asheville Road ROW Paving Restoration Contract FY21	Hartye		
	d. Consideration of FY21 Reimbursement Resolution for Bond Projects	Powell		
	e. Fourth Quarter Budget to Actual Review – FY20	Powell		
	f. Cash Commitment/Investment Report-Month ended June, 2020	Powell		
	08. Old Business:	VeHaun	3:00	
	09. New Business:	VeHaun	3:05	
	10. Adjournment: (Next Meeting 09/16/20)	VeHaun	3:10	
	STATUS REPORTS			